

**MUNICIPAL CODE & BYLAW COMMITTEE
MEETING MINUTES – April 14, 2015 6:00 PM**

MEMBERS PRESENT: Lorraine Leland, Chair
Andrea Leland
Peter Brockmann

OTHERS PRESENT: Nick Antanavica, Building Inspector
Fred Litchfield, Town Engineer
Norm Corbin, Historic District Commission
Donna McIntosh, Executive Assistant to the TA

The meeting was called to order at 6:05 PM.

Approval of Minutes

- P. Brockman moved the Board accept the minutes of the April 17, 2014 Municipal Code and Bylaw Committee Meeting as presented; seconded by L. Leland, approved with one abstention (A. Leland).

Election of Officers

- P. Brockman moved to nominate L. Leland as Committee Chair; A. Leland seconded the motion; approved unanimously.

New Business: Review of Town Meeting Warrant Articles

- Article 39: Consolidated Personnel Bylaw: P. Brockman moved the Committee approve the Consolidated Personnel Bylaw Amendment as presented in Article 39; seconded by L. Leland; approved 3-0.
- Article 41: Board of Health – Increase from a 3-5 Member Board: L. Leland moved the Committee recommend approval of Article 41; seconded by P. Brockman; approved 3-0.
- Article 43: Earthworks Bylaw Amendment– Section 2-28-020: Following an explanation of the motion by Fred Litchfield, A. Leland moved approval of Article 43; seconded by P. Brockman; approved 3-0.
- Article 44: Zoning Bylaw Amendment– Section 7-09-040- Signs K. Permit Not Required. Following a presentation by N. Antanavica and a discussion by the



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- Committee; A. Leland moved approval of Article 44, seconded by P. Brockman; approved 3-0.
- Article 45: Zoning Bylaw Amendment – Section 7-09-040 – Signs D. Basic Requirements. Following a presentation by N. Antanavica; A. Leland moved approval of Article 45, seconded by L. Leland; approved 3-0.
 - Article 46: Zoning Bylaw Amendment – Section 7-05-020 – Classification of Uses. Following a presentation by N. Antanavica; P. Brockman moved approval of Article 46, seconded by A. Leland; approved 3-0.
 - Article 47: Zoning Bylaw Amendment – Section 7-03-060 – Design Review: Following a presentation by N. Antanavica; A. Leland moved approval of Article 47, seconded by L. Leland; approved 3-0.
 - Article 48: Zoning Bylaw Amendment – Section 7-05-030 – Table of Uses: Following a presentation by N. Antanavica and a brief discussion; A. Leland moved approval of Article 48, seconded by P. Brockman; approved 3-0.
 - Article 49: Zoning Bylaw Amendment – Section 7-02-040 – Definitions: Following a presentation by N. Antanavica; A. Leland moved approval of Article 49, seconded by P. Brockman; approved 3-0.
 - Article 50: Zoning Bylaw Amendment – Part 7 Section 7-09-030 Off-Street Parking and Loading: Following a presentation by N. Antanavica; P. Brockman moved approval of Article 50, seconded by A. Leland; approved 3-0.
 - Article 51: Historic District Commission – Combine Historic District Commission and Historic Commission: Following an explanation of the reasoning behind the motion by N. Corbin; A. Leland moved approval of Article 51, seconded by P. Brockman; approved 3-0.



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- Article 52: Historic District Commission – White Cliffs Local Historic District. After a presentation by N. Corbin and discussion of the motion by the Committee; P. Brockman moved to defer action on the motion to Town Meeting; L. Leland seconded, approved 3-0.

Adjournment – 7:15 p.m. The next meeting will be scheduled as needed.

Respectfully Submitted,

Donna McIntosh